Following legal amendments to the Local Government Act 2011 through the Business Facilitation Act 2019, the responsibility to collect Trade Fees has been transferred to the Corporate and Business Registration Department (CBRD). As a result:

- Local Authorities shall no longer accept payment of Trade Fees listed in Part A of the Twelfth Schedule of the Local Government Act 2011 as from 03 January 2020;

- The Ministry of Local Government Disaster and Risk Management has been empowered to regulate Trade Fees across the 12 Local Authorities.

The list of Classified Trades and the Trade Fees are available on the website of CBRD: companies.govmu.org
Applicants can now incorporate a company, register a business and pay their Trade Fees online:

- Visit the website: companies.govmu.org
- Or visit the office of the registrar of companies

**Timing of payment**

**New Businesses**

Payment of Trade fee

- At incorporation of company and/or registration of the business activity
- Within 15 days after the start of the operations

**Existing Businesses**

Payment of Trade fee

- One installment before 20 January
- Two installments:
  - 1st payment: from 3-20 January
  - 2nd payment: before 30 June

**New Businesses**

- Login on the CBRIS:
  https://www.portalmins.mu/cbris-F1Dom/login
- Fill in required information and upload required documents for incorporation/registration
- Effect lumped payment for incorporation fees and trade fees online
- Business Registration Card, e-certificate of incorporation and receipt of payment of trade fees issued online

Note: If trade fees are not paid at the time of incorporation, the same process as existing businesses should be followed.

**Existing Businesses**

- Login on the CBRIS:
  https://www.portalmins.mu/cbris-F1Dom/login
- Select payment of trade fees
- Fill in the required information and effect payment
- A receipt will be sent by mail

Note: Lumpsum online payment of yearly registration fees and trade fees will be possible.

**Contact Details**

For any assistance you may require, please contact the hotline of the Companies and Business Registration Department on

+230 202 0612

or at tradefeepayment@govmu.org

Corporate and Business Registration Department
Ground Floor, One Cathedral Square Building
Jules Koenig Street,
Port Louis
Weekdays: 8.30 a.m. to 4.30 p.m.
Saturdays: 8.30 a.m. to 12.00 hours

The suspension of trade fees of amount below or equal to MUR 5,000 was extended by an additional 3 years.

Also, the process for obtaining an exemption certificate has been removed. Instead, the CBRD will issue a Business Registration Card indicating that the activity is exempted from payment of trade fees upon registration of the activity. The new Business Registration Card will have to be affixed in a conspicuous manner at the place of the business.